

G-48 National Chung Hsing University _____ Application of Credit Hour Deduction for Graduate Students

(Semester/Academic year)

(※This application must be submitted before the deadline of add or drop course in the first semester for 1st year students. One time only.
The application will not be accepted after the deadline.)

Apply Date: _____

Applicant	Phone No.	Student ID	Department	Background
				I graduated from _____, _____ (Department) (School) <input type="checkbox"/> Undergraduate <input type="checkbox"/> Master <input type="checkbox"/> Ph. D.

	Course completed and passed prior to enrollment (※Please append official transcript)	Courses you wish to deduct				Department verification (※According the rules of credit deduction by the department)		
Primary verification	Course name	Credit hour	Course ID <small>(Fill in only by the office of Registration)</small>	Course name	Required or elective	Credit hour	Verification comment	Verification staff's signature
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
							<input type="checkbox"/> Approve to deduct ___ credit hour <input type="checkbox"/> Disapprove to deduct ___ credit hour	
		Total number of credit hours for deduction: _____				Total number of credit hours agreed: _____		
Director of department signature: _____								
Comment : <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Others : _____								

Secondary verification	Registration (Grade)		Director of Registrar		Dean of Academic Affair	
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Remarks

1. The standard and range of deduction depend on the legislative rules set by the department. The Office of Registration will verify again the application that has passed the 1st verification based on the regulation of National Chung Hsing University.
2. The approved maximum credit hours of deduction should not exceed the half of credits for graduation (the credits of dissertation excluded).
3. Please hand in the approved application to the Office of Registration for computer data.